

**MINUTES OF MEETING OF BOARD OF DIRECTORS  
OF  
NORTHSTAR ACADEMIES, INC.  
June 16, 2020**

A meeting of the Governance Board of North Star Academies, Inc. was held on Tuesday, Jun 16, 2020 at 4:30 p.m. This meeting was scheduled previously to occur at CG Bethel High School, 16150 NE 17<sup>th</sup> Avenue, North Miami Beach, FL 33162. However, in light of Executive Order 20-69 (Emergency Management- COVID-19 - Local Government Public Meetings), dated March 20, 2020, which allows the Governance Board to “utilize communications media technology, such as telephonic and video conferencing,” *this meeting will be conducted by the Governance Board via electronic communication and will be live-streamed on Zoom.*

The following Board members were present *via* Zoom video conference: Guillermo Aragon, Board Chairman, Ira Paul, Stephanie Sears, Beth Adelman and Leonard Posey, Members.

Also present *via* Zoom video conference: Thom Jackson, President & CEO, EdisonLearning; Dr. Sherrell Hobbs, SVP Achievement Operations and Results, EdisonLearning; Ken Edwards, CFO EdisonLearning; Michelle Schmitt, Senior Controller, EdisonLearning; Jennifer Anglin, Director of Career & Technical Education/Grants; Dr. Eunice Casey, Director of Specialized Student Services, EdisonLearning; Shreya Amin, Director, Data Analytics at EdisonLearning; Chatiela Underwood, Regional Project Manager, EdisonLearning; Karrie Dunn, Director of Talent, Innovation and Culture, EdisonLearning; Jeff Wood, Director, Tripp Scott LLP (serving as Board Counsel); Thomas Sternberg, Tripp Scott LLP; Ralph Arza, Principal, Arza and Associates; Luis Sullivan, Assistant to Mr. Ralph Arza; Mary Ezzard, Southcrest Management, LLC; Pamela McCoy, President and Director of Compliance, Charter Service Solutions of Florida, Inc. (serving as the Board Liaison).

The meeting was called to order at 4:32pm.

A quorum was present.

The meeting was chaired by Mr. Aragon. Ms. McCoy, Board Liaison, recorded the minutes.

There being no Public Comment, the first order of business was Board approval of the consent agenda. Mrs. Sears motioned that the Board approve the following consent agenda items: the minutes from the Board meeting on May 19, 2020. Mr. Paul seconded, and the vote carried unanimously. There were no Out of Field Waivers.

Governance Matters was the next order of business. Mr. Arza provided a legislative update regarding school reopening procedures, budgets, salary increases for teachers and summer school. He said that some schools are asking for flexible opening dates. Mr. Arza informed the Board that it states in the document that these are guidelines not mandates and that the school should mitigate the guidelines as best as humanly possible. He explained that what is in the best interest of the students is what needs to be done.

Next, Mr. Jackson informed the Board that BB&T investigated numerous other routes, however, they recommend putting the sale on pause until the market is in a better place. He said it may have to wait until next year. Mr. Aragon stated that unfortunately there is not much more that we can

do. Mr. Wood informed the board that number of deals his company is working on has decreased drastically since the beginning of the year.

The next item for discussion and approval was the Employee Handbook. Ms. Dunn noted the changes that were made and stated that it was a group effort. A motion was made Mrs. Sears to accept the Employee Handbook as revised. Ms. Adelman seconded, and the approval was unanimous.

Next, Dr. Hobbs presented the EdisonLearning Reports. She informed the Board that they have created a Health, Safety and Instructional Plan that serves as the school's guidelines for reopening activities. She stated that the schools can transition from face-to-face to remote and back. Dr. Hobbs said that the plan addresses logistics, learning and well-being. She told the members that EdisonLearning is prepared to reopen and they already have a remote learning plan in place. Dr. Hobbs let the Board know that the Principal Academic Officers were instrumental in providing information. Mr. Paul motioned to adopt the Health, Safety and Instructional Plan. Ms. Adelman seconded, and the vote passed unanimously. Ms. Amin put together the remote learning results which gave details regarding the number of graduates, the number of student messages answered, and the number of phone calls made to assist students. The students were also sent a remote learning survey. Ms. Amin shared some of the answers received from the students. Ms. Adelman said she was impressed.

The next item discussed was the 2020-2021 School Calendars. A motion was made by Ms. Adelman to follow the Districts Calendars. Mr. Paul seconded, and the vote carried unanimously.

The 2020-2021 Governing Board Meeting Calendar was presented for review and approval. A motion was made by Mr. Paul to approve the meeting calendar. Ms. Adelman seconded, and the vote carried unanimously.

Ms. Ezzard, Southcrest Management, LLC, gave a detailed presentation regarding Timeline Lease vs. Purchase Comparison. After discussion among the members and Ms. Ezzard which included the pros and cons of leasing vs. purchasing, LOI's that are in progress, and the point of no return to decide to build instead of leasing, a motion was made to designate Ms. Adelman as Board Liaison to work with the team to secure loans. Mr. Paul made the motion and Mrs. Sears seconded. The vote carried unanimously.

Ms. Underwood gave a summary of the Marketing and Enrollment efforts. She informed the board that the Marketing Campaign has been launched which includes radio ads, ads through Choozle video game platforms, social media advertising and TV commercials. Ms. Underwood presented an enrollment snapshot as well. Mr. Jackson let the Board know that Ms. Underwood worked with media expert and targeted specific zip codes.

Ms. Anglin presented a CTE Program Readiness Report. She discussed in detail the programs that will be offered, scheduling, Open House, Student Orientation, the CTE Handbook, and the progress regarding hiring, CTE space and classrooms, supplies, and the potential Aviation Mechanics program through Avionica USA for the 2021-2022 school year. Ms. Adelman asked if they had ever thought about adding a course on how to manage money. Dr. Hobbs said that she has considered partnering with a bank. Ms. Anglin said they could offer a Financial Program through CTE.

Dr. Hobbs reviewed a Governing Board Flow Chart that explains who will assume the Board

Liaison and Charter Tools monitoring responsibility for the schools.

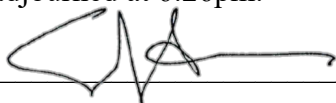
Dr. Hobbs let the Board know that they will be sent information regarding the new emails created for each member and how to access the SharePoint folder where documents will be stored.

Ms. Schmitt presented the 2020-2021 School Budgets to the Board (Andrews High School, C.G. Bethel High School, Chambers High School, Sunrise High School, Palm Beach Prep Charter Academy, NSA of Pinellas County and NSA of Hillsborough County West). She gave details regarding revenues, expenses and net income. Ms. Schmitt reviewed the budget narratives and significant changes with the members. Ms. Adelman made a motion to approve the 2020-2021 budgets. Mr. Paul seconded, and the vote carried unanimously.

Next, Ms. Schmitt reviewed the Financial Reports for the Board. Mr. Paul made a motion to approve the Financials as presented. Ms. Adelman seconded, and the vote carried unanimously.

Mr. Paul commended the speaker at Sunrise's Graduation. He also said that Mr. Madrigal did a great job defining 10 points of leadership. Mr. Aragon suggested if the speeches are motivating and moving that they be shared with all schools. Dr. Hobbs said she would have them uploaded to the websites. She also gave accolades to Ms. Anglin and all the PAO's for orchestrating the graduations.

There being no further business, the meeting was adjourned at 6:26pm.

By:  \_\_\_\_\_

Title: Governing Board Chairman