

**MINUTES OF MEETING OF BOARD OF DIRECTORS  
OF  
NORTHSTAR ACADEMIES, INC.  
October 18, 2021**

A meeting of the Governing Board of NorthStar Academies, Inc. was held on Monday, October, 18, 2021 at 4:30 PM. This Meeting was held via video conference, in light of Executive Order 20-69 (Emergency Management - COVID 19 – Local Government Public Meetings), dated March 20, 2020, which allows the Governing Board to “utilize communications media technology, such as telephonic and video conferencing.”

The following Governing Board Members were present via Zoom video conference: Board Chairman Mr. Leonard Posey, Ira Paul, and Ms. Beth Adelman.

Also present via Zoom video conference were Kenneth Edwards, Chief Financial Officer, EdisonLearning; Dr. Eunice Casey, Director of School Leadership & Support Services, EdisonLearning; Mendi Riggins, Sr. Executive Assistant, EdisonLearning; Michelle Schmitt, Senior Controller, EdisonLearning; Jennifer Anglin, Director of Career & Technical Education/Grants, EdisonLearning; Jeff Wood, Tripp Scott, LLP; Ralph Arza, Principal, Arza and Associates; Dionne Stone, Principal, NorthStar Academy of Pinellas; Dr. Sharard Walker, Principal, Palm Beach Preparatory Charter Academy; Dwayne Stewart, Principal, Main Street High School.

The meeting was called to order at 4:35 p.m.

A quorum was present.

There was no public input.

The meeting was chaired by Mr. Leonard Posey, the Board Chairman. Ms. Mendi Riggins recorded the Minutes. Ms. Riggins conducted a roll call. The Chairman noted that Mr. Ira Paul and Ms. Beth Adelman were present.

On a motion by Mr. Paul and a second by Ms. Adelman, the Board unanimously approved the following items on the Consent Agenda:

- a. Board Meeting Minutes for September 21, 2021
- b. Agreement for Charter School Teachers Accepting Out of Field Assignments (C.G. Bethel - Darryl Monroe- ELA)
- c. Referendum Expenditure Plan – Palm Beach Preparatory Charter Academy
- d. Ratification of interim actions by Board Chairman in lieu of Board Meeting

On a motion by Mr. Paul and a second by Ms. Adelman, the Board unanimously agreed to ratify the following actions by the Board Chairman which were required to be performed prior to the extant Board meeting:

**C. G. Bethel High School Documents:**

- Charter School Policies Affirmation
- Charter School Attestation Form Regarding Employee Contracts
- Performance Goals
- Restriction/Disclosure of Employment of Relatives

**Main Street High School Documents:**

- Mental Heal Assistance Allocation Plan

**NorthStar Academy of Pinellas County Documents:**

- Engagement Letter
- Pinellas County Charter School Safe Schools Compliance

**Palm Beach Preparatory Charter Academy Documents:**

- Charter School Monthly/Quarterly Financial Checklist
- Letter of Intent to Renew for Palm Beach Preparatory Charter Academy
- Title I Charter School Reimbursement Acknowledgement

Mr. Posey asked for clarification as to why the Management Agreement and License for Main Street High School were not presented for approval by previous Governing Board. Mr. Wood explained that the district requirements are “somewhat different,” that the licensing agreements for all of the NorthStar Academies (excluding Main Street High School) were considered in prior Governing Board meetings, but that the decision was to postpone the consideration of the management agreement and license agreement for Main Street High School until after the completion of the merger with NorthStar Academies. Legal Counsel, with the assistance and advice of Mr. Arza, is working with the various districts to ensure that the schools are in compliance with their Charter Agreements.

On a motion by Ms. Adelman and second by Mr. Paul, the Board voted to reaffirm and adopt, respectively, the management agreements and license agreements for the following schools, subject to the review of the district for each of these schools:

- Andrews High School
- C.G. Bethel High School
- Chambers High School
- NorthStar of Pinellas County
- Palm Beach Preparatory Charter Academy
- Sunrise High School

Mr. Ralph Arza provided legislative update. No vote was required.

Dr. Casey provided an overview of each school's enrollment status as of the October FTE period. Dr. Casey also review the charter renewal process with respect to Palm Beach Preparatory Charter Academy.

Ms. Karrie Dunn provided the Board with a personnel report with some terminations, resignations and new hires at some of our schools. On a motion by Ms. Adelman and a second by Mr. Paul, the Board unanimously voted to approve the hiring of new instructional staff.

Ms. Michelle Schmitt presented the Board with a preliminary financial report based on the current school enrollment. It was reported that all of the school audits have been completed on time and without findings.

Mr. Kenneth Edwards reported that the PPP Loans have been forgiven for all of the NorthStar Schools, with the exception of Main Street High School who did not have a loan. Mr. Edwards recommended that the Governing Board assess an administrative fee on each school to ensure that there are sufficient funds to cover its administrative services and potential liabilities associated with its school-related guarantees.

On a motion by Ms. Adelman and second by Mr. Paul, the Board voted to open a bank account for NorthStar Academies, Inc., to collect administrative fees and, subject to further guidance from legal counsel, to pay associated fees and expenses that are pre-approved by the Board.

With no further discussions, the meeting was adjourned at 5:52pm on a motion by Mr. Paul and seconded by Ms. Adelman.

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By: Leonard Posey  
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Title: Governing Board Chairman