

**MINUTES OF MEETING OF BOARD OF DIRECTORS  
OF  
NORTHSTAR ACADEMIES, INC.  
October 24, 2023**

A meeting of the Governing Board of NorthStar Academies, Inc. was held on Tuesday, October 24, 2023, at 4:30 PM. This Meeting was held at Palm Beach Preparatory Charter Academy, located at 3525 Congress Ave, Palm Springs, FL 33461.

The following Governing Board Members were present via Zoom video conference: Chairperson, Ms. Beth Adelman, Mr. Ira Paul, Mr. Robert Holland and Mr. Douglas Shelton.

The following guests also were present *via* Zoom video conference: Thom Jackson, President & CEO, EdisonLearning; Dr. Eunice Casey, Director of School Leadership & Support Services, EdisonLearning; Mendi Riggins, Sr. Executive Assistant, EdisonLearning; Susan DeAngelo, Talent Acquisition Specialist, EdisonLearning; Thomas Sternberg, Tripp Scott, LLP; Dr. Tony Arza, Arza and Associates; Dr. Sharard Walker, Principal, Palm Beach Preparatory Charter Academy; Charmayne Joseph, Principal, Sunrise High School; Kerry Ann Brammer, Principal, Sunrise High School; Daniel Walke, Principal, Chambers High School; Dwayne Stewart, Principal, Main Street High School; Michelle Schmitt, Senior Controller, EdisonLearning; Jennie Gil de Lamadrid, Osceola School District.

The meeting was called to order at 4:31 p.m. The meeting was chaired by Board Chairperson, Ms. Beth Adelman. Ms. Mendi Riggins recorded the Minutes and conducted a roll call. Ms. Adelman noted that Mr. Ira Paul, Mr. Robert Holland, and Mr. Doug Shelton were present.

A quorum was present.

There were no requests for public comment.

On a motion by Mr. Holland and a second by Mr. Paul, the Board unanimously agreed to approve the following items on the Consent Agenda:

- Board Meeting Minutes dated September 19, 2023
- Ratification of interim actions by the Board Chairman

On a motion by Mr. Paul and a second by Mr. Holland, the Board unanimously agreed to ratify the following actions by the Board Chairman, which were required to be performed by the Board Chairman prior to the Board meeting.

**Andrews High School**

- Charter School Teacher Salary Increase Allocation Preliminary Expenditure Report
- Every Student Succeeds Act (ESSA) School Improvement Plan
- School Safety Plan
- 23-24 TSIA Proposed Salary Distribution Plan

### **CG Bethel High School**

- SY23-24 Performance Goals
- 23-24 Assurance Charter Verification of EESAC Compliance
- Charter School Attestation Form Regarding Employee Contracts
- 23-24 School Improvement Process Signature Page
- 23-24 Charter School Family Reunification Attestation Form
- School Safety Plan
- North Miami Police Department MOU
- TSIA Plan Certification Form

### **Chambers High School**

- School Safety Plan
- TSIA Plan Certification Form

### **Main Street High School**

- School Safety Plan

### **Palm Beach Preparatory Charter Academy**

- FY24 Charter Reimbursement Request Letter
- FY24 Charter Signature Authorization Letter
- FY23 Charter School Quarterly Referendum Revenue & Expenditure Report
- FY24 Referendum Expenditure Plan
- TSIA FY23-24 Plan
- School Safety Plan
- Out of Field Waiver
  - Sharisse Lawson
- 23-24 Salary Increase Allocation Charter Distribution Plan
- Palm Beach State College MOU
- Title I Charter School Reimbursement Acknowledgement

### **Sunrise High School**

- School Safety Plan
- 23-24 TSIA Proposed Salary Distribution Plan
- Out of field waivers
  - Marlenis Calmell
  - Pamela Cregg
  - Shanteala Mash
  - Charmayne Joseph
  - Robenson Jean Rya
  - Ciro Suarez
- Safe School Officer Attestation Form

Ms. Adelman and Mr. Paul summarized the highlights of their experience at the Florida Charter School Conference. Both stated that they found this year's conference to be the best that they have attended.

Dr. Tony Arza provided the Board with a legislative report. No vote was required.

Ms. Schmitt provided the Board with a review of the August financial reports and updates for the following schools:

- 1 . Andrews High School
- 2 . CG Bethel High School
- 3 . Chambers High School
- 4 . Main Street High School
- 5 . Palm Beach Preparatory Charter Academy
- 6 . Sunrise High School

A complete copy of the August financial reports for each school was included in the Board packet, which was distributed for the Board's review prior to the meeting. On a motion by Mr. Holland and a second by Mr. Shelton, the Board unanimously agreed to approve the August financial reports as presented for each of the above schools.

Ms. Schmitt provided the Board with a review of the final FY23 Budget for Palm Beach Preparatory Charter Academy.

A complete copy of the final FY23 Budget for Palm Beach Preparatory Charter Academy was included in the Board packet, which was distributed for the Board's review prior to the meeting. On a motion by Mr. Holland and a second by Mr. Shelton, the Board unanimously agreed to approve the final FY23 Budget as presented for Palm Beach Preparatory Charter Academy.

Ms. Schmitt provided the Board with a review of the FY23 Audit Reports for the following schools:

- 1 . Andrews High School
- 2 . CG Bethel High School
- 3 . Chambers High School
- 4 . Main Street High School
- 5 . Palm Beach Preparatory Charter Academy
- 6 . Sunrise High School

A complete copy of the FY23 Audit Reports for each school was included in the Board packet, which was distributed for the Board's review prior to the meeting. On a motion by Mr. Paul and a second by Mr. Holland, the Board unanimously agreed to approve the FY23 Audit Reports as presented for each of the above schools.

Ms. Schmitt provided the Board with an update on the School District of Palm Beach payment of 2018 Referendum Revenues for FSY20-21. No vote was required.

Dr. Casey provided the Board with an overview of the schools' FTE reports. In her overview, she highlighted the enrollment numbers and the challenges that each school faced in meeting their goal. No vote was required.

Dr. Casey provided the Board with an update regarding Main Street High School's upcoming Charter Renewal Visit. No vote was required.

Mr. Jackson provided the Board with an update regarding changing the name of Sunrise High School. It was reported that the Charter School Division of the Broward County School District detailed the process for changing the name, noting that it will require approval by the school district and the Florida State Department of Education.

Principal reports were provided for Andrews High School, CG Bethel High School, and Chambers High School. No vote was required.

Ms. DeAngelo provided the Board with the personnel report. No vote was required.

With no further discussions, the meeting was adjourned at 6:12 p.m. on a motion by Mr. Holland and seconded by Mr. Shelton.

By: Beth Adelman  
Beth Adelman (Nov 17, 2023 15:28 EST)  
Title: Governing Board Chairman